

## Polishing Sheet

My Name:

Class:

Partners Name:

| Conventions                     | Polishing<br>by Me | Polishing<br>by Peer |
|---------------------------------|--------------------|----------------------|
| <b>Polishing Through Others</b> |                    |                      |
| Teacher Advice:                 |                    |                      |
| Student Advice:                 |                    |                      |

|   |  |  |
|---|--|--|
| <b>Polishing Through Revising</b>   |  |  |
| 1. My introduction has a hook.  |  |  |
| 2. My introduction provides background or “extra” information.                  |  |  |
| 3. My introduction has a clear thesis statement.                                |  |  |
| 4. My body provides information that supports my thesis.                        |  |  |
| 5. Each body paragraph has a topic sentence.                                    |  |  |
| 6. Each body paragraph has supporting details.                                  |  |  |
| 7. Each body paragraph has a transition sentence.                               |  |  |
| 8. My conclusion summarizes my thesis.  |  |  |
| 9. My conclusion leaves the reader with something to think about.               |  |  |
| 10. My writing is clear and easy to read.                                       |  |  |
| 11. My title gives a hint about my theme and is engaging.                       |  |  |
| <b>Polishing Through Editing</b>  |  |  |
| 12. I capitalize the word “I”.  |  |  |
| 13. I capitalize all names.   |  |  |
| 14. I capitalize the start of a sentence or question.                           |  |  |
| 15. I use end marks: periods, question marks, and exclamation points.           |  |  |
| 16. Circle or “spell check” and look up every word I’m not 100 percent sure of. |  |  |
| 17. Capitalize the first, last, and important words in a title.                 |  |  |